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NEWS RELEASE – MEETING AGENDA

TO: Concho Valley Regional Advisory Committee on Aging
FROM: Toni P. Roberts, Aging Services Director, Area Agency on Aging of the Concho Valley
DATE: November 3, 2015
SUBJECT: Meeting Agenda

The regular meeting of the Concho Valley Regional Advisory Committee on Aging will be held Wednesday, November 18, 2015 beginning at 10:00 a.m. at the Concho Valley Regional Training Center, 2801 W. Loop 306, Suite A, San Angelo, TX.

AGENDA

1. Determination of a quorum and call to order Wayne Merrill, Chair
2. Invocation & Pledge of Allegiance
3. Welcome guests
4. Introduction from new RACOA member - Jeremy Sobotka, Adult Protective Services
5. Approval of minutes from September 23, 2015 meeting
6. Texas Silver Haired Legislature Report (TSHL)
7. Update from Nominating Committee
8. Vote on RACOA Chair and Vice-Chair
9. Brief update from ASU Social Work Field Students - Reggie Wilder, Kendra Neumann
10. Subcommittee Updates: New Structure for FGP/SCP Subcommittee; Operating Guidelines; Ombudsman
11. FGP/SCP Report: Nolen Mears
12. Conflict of Interest Forms to be signed by members for AAA to be in compliance with DADS standards
13. Aging Director's Report: Toni P. Roberts - Area Plan updates for FY 16, Planning Budget, Closeout, DADS Monitoring Report update; seeking 3-5 volunteers to review current Area Plan, offer input to present at next meeting regarding the need for any changes.
14. Other Business/Announcements
15. Next Meeting: **Wednesday, January 27, 2015 - Concho Valley Regional Training Center**

**MINUTES OF MEETING
REGIONAL ADVISORY COMMITTEE ON AGING
September 23, 2015**

The Regional Advisory Committee on Aging (RACOA) met on Wednesday, September 23, 2015 beginning at 10:00 a.m. at the Concho Valley Regional Training Center, 2801 W. Loop 306, Suite A, San Angelo, Texas.

Members present were:

Vicki Bledsoe
Jim Brisbin
Mary Cortinas
Lynn English
Maggie Farrington
Beth Grounds
Margie Hernandez
Louise Jacobson
Patsy Kellogg
Sheri Millican
Mary Roden
Brigitte Rogers
Dolores Schwertner
Ralph Teague

Staff present were:

Karen Cline
Josie Galindo
Betty Galvan
Toni P. Roberts
Nolen Mears
John Austin Stokes
Tracy Ogle
Amanda Sedeno
Clementine Urista
Narce Vallejo
Kendra Neumann
Reggie Wilder

Guests included:

Cheryl Norvell
August Roden
Dan Seed
Carolyn Sorrell

BUSINESS

CALL TO ORDER

Vice-Chair, Maggie Farrington, announced the presence of a quorum and called the regular meeting of the Regional Advisory Committee on Aging (RACOA) to order.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mary Roden gave the invocation and Vice-Chair Farrington led the Pledge of Allegiance.

WELCOME GUESTS

Several guests were acknowledged and welcomed to the meeting.

APPROVAL OF MINUTES

It was asked that some corrections be made to the May 27, 2015 meeting minutes. The minutes were not approved at this time. The recording of the minutes from the May meeting will be reviewed for necessary corrections. The minutes will be reviewed for approval, again, at the November 18, 2015 meeting.

TEXAS SILVER HAired LEGISLATURE (TSHL) REPORT

Ms. Rogers announced that she will be with the TSHL for another two years. She reported that RACOA Chair, Wayne Merrill, is now the chair of the Finance Committee and reported that the Concho Valley has one other new member, from Junction, on the TSHL. It was mentioned that there will be training on writing resolutions, in Austin, in November. The TSHL will continue with projects to freeze taxes for seniors in the Concho Valley.

UPDATE ON COMMITTEE RESIGNATIONS

The AAA Director, Toni Roberts, announced that Robert Gauer and Rebecca Whitecotton have moved and that Kathy Aycock has retired. Carolyn Norvell attended on behalf of DADS, as Rebecca's replacement, and briefly introduced herself.

VOTE TO APPROVE NEW COMMITTEE MEMBERS

RACOA members voted to approve Jeremy Sobotka, with Adult Protective Services (APS), as a new member. Some concern was expressed over making Major Hofheins & Mary Landa (CVCOG employees) voting members due to this being a possible conflict of interest. It was voted to make them ex-officio members, instead, and all members were in favor of this. Members were encouraged to continue recruitment efforts.

APPOINTING OF A NOMINATING COMMITTEE FOR CHAIR/VICE CHAIR

A nominating committee was chosen to appoint a new Chair and Vice-Chair for the upcoming year. Members of this committee will be Mary Roden, Brigitte Rogers, and Ralph Teague.

FOSTER GRANDPARENT / SENIOR COMPANION (FGP/SCP)

DIRECTOR'S REPORT

Director Nolen Mears began by introducing Clementine Urista, the new FGP/SCP Program Coordinator. He mentioned an increase in the number of Foster Grandparents. He stated both programs, FGP and SCP, appear to be doing well administratively and in meeting their target numbers and are in good shape for this fiscal year.

OVERVIEW OF DADS INITIAL ON-SITE MONITORING REPORT

Director Toni Roberts reported that they have submitted a response to the monitoring report. She did not go over the whole report but focused on the section regarding RACOA specifically; a copy of the entire report was provided to each member in their folders. It was a recommendation of DADS to

have each RACOA member to complete a Conflict of Interest Form. This is something that would be done annually and when new members join.

DISCUSSION OF CONFLICT OF INTEREST FORMS

Some members expressed concern about the legality of the Conflict of Interest Form not being notarized. It was noted that this form is needed for the AAA to be in compliance with DADS regulations and would not need to be notarized. Members agreed to take the forms, for their review, and revisit this agenda item at the November RACOA meeting.

AREA AGENCY ON AGING (AAA) DIRECTOR'S REPORT

Toni Roberts introduced two Angelo State University Field Students, Kendra Neumann and Reggie Wilder. Both gave brief descriptions of their backgrounds. Mrs. Roberts also introduced Felicia Lindsey will be assisting with RACOA meetings and other RACOA duties. Felicia works within the CVCOG Administration department.

OTHER BUSINESS / ANNOUNCEMENTS

There was a motion to go back to the Robert's Rules of Order and have By-Laws reinstated. Members voted to form a committee to look into this further. The following were appointed to this committee: Mary Cortinas, Maggie Farrington, Margie Hernandez, Wayne Merrill. The committee will review this and provide an update at the meeting in January.

ADJOURNMENT

The meeting was adjourned at 11:00 a.m. Duly adopted at a meeting of the Regional Advisory Committee on Aging this 23rd day of September 2015. The next RACOA meeting is scheduled for Wednesday, 18th of November 2015.

PRESENTATION BY ASSOCIATES WITH TEXAS STATE UNIVERSITY'S MIPPA PROJECT

Dan Seed, Grant Coordinator for Texas State University, gave a presentation over seniors and social media

Chairperson Signature

Date

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